



# KNIGHTDALE TOWN COUNCIL MINUTES

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950 Steeple Square Court, Knightdale, North Carolina 27545

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**December 15, 2010**

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

**PRESENT:** Mayor Russell Killen; Mayor Pro Tem Mike Chalk; Councilors Terry Gleason, Tim Poirier and James Roberson.

**ABSENT:** Councilor Jeff Eddins.

**Staff Members Present:** Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Town Clerk/HR Director; Chris Hills, Planning Director; Fred Boone, Town Engineer; James Overton, Finance Director; Tracy Pedigo, Public Works Director; Jeff Triezenberg, Senior Planner; Jennifer Currin, Senior Planner; Shawn Brown, Public Safety Director; Tina Cheek, Parks and Recreation Director; Jason Godwin, Assistant Police Chief.

Meeting called to order by Mayor Killen at 7:00 p.m.

## WELCOME

Welcome by Mayor Killen.

## INVOCATION

Invocation by Councilor Gleason.

## ITEM I. ADOPTION OF AGENDA

**...Motion by Councilor Poirier to adopt the agenda.  
Motion seconded by Councilor Gleason and carried  
unanimously.**

## ITEM II. APPROVAL OF MINUTES

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. GFOA Certificate of Achievement

Mayor Killen commended the Finance staff for receiving the GFOA Certificate of Achievement for the 18<sup>th</sup> consecutive year.

Seth Lawless thanked Joanna Gombatz and Pam Hinson specifically for their efforts during the transition earlier this year.

B. EWTv22

Gary McConkey announced that beginning in September 2011, state funding for EWTv will double allowing them to add a second public channel in addition to the current government channel.

Mr. McConkey summarized that there would be no additional cost to each municipality and the public channel would air broadcasts such as local church services, non-profit advertising, and political messages.

Mr. McConkey noted that this channel would take the place of Raleigh's current public channel and explained that EWTv would hire at least one more employee as well as expedite repaying the loan to the Town of Knightdale.

Council agreed to expand EWTv as requested.

C. Mingo Creek Greenway Phase II

Ben Crawford, Stewart Engineering, presented the proposed plans for phase II of the Mingo Creek Greenway.

Council approved of the proposed plan as presented.

ITEM IV. PUBLIC

**Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.**

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

A. Budget Amendment 2011-06

**Adopt Budget Amendment 2011-06.**

B. PARTF Grant

**Authorize Mayor to sign the 2010-2011 Basic Facts and Assurances form for the PARTF Grant project – Knightdale Town Park.**

C. Human Rights Proclamation

**Proclaim December 10, 2010 as Human Rights Day and December 10-16, 2010 as Human Rights Week in the Town of Knightdale.**

D. 2011 Meeting Schedules

**Adopt 2011 Meeting Schedules.**

**...Motion by Mayor Pro Tem Chalk to adopt the consent agenda. Motion seconded by Councilor Roberson and carried unanimously.**

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

**When speaking during a public hearing, please state your name and address clearly before speaking. Please designate a spokesperson for large groups. If you anticipate speaking tonight, please print your name and address on the form located on the entry table. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney. Everyone must speak from the podium to assure an accurate record of testimony.**

None at this time.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

A. ZMA-4-10 Gower Rezoning

Jennifer Currin, Senior Planner, reviewed the rezoning requested and presented the Land Use Review Board and staff recommendation to adopt statement of plan consistency and reasonableness of action by approving ZMA-4-10, and adopting Ordinance #10-12-15-001.

**...Motion by Councilor Poirier to adopt statement of plan consistency and reasonableness of action, to approve ZMA-4-10, and adopt Ordinance #10-12-15-001. Motion seconded by Councilor Gleason and carried unanimously.**

B. Beaver Dam Subdivision  
Infrastructure Update

Fred Boone, Town Engineer, summarized the exchanges between Mark Bowles of Gateway Bank and the Town. He gave an update on the replacement letters of credit stating that they were expected to be delivered Friday.

ITEM X. NEW BUSINESS

Parks, Recreation, and Open Space Master Plan  
RES #10-12-15-001

Planner Jeff Triezenberg presented the Parks, Recreation, and Open Space Master Plan. He noted numerous action items, and recommended approval of the plan by adopting Resolution #10-12-15-001.

Council instructed staff to research improving the water quality of the pond at the environmental park.

**...Motion by Councilor Gleason to approve the Parks, Recreation, and Open Space Master Plan by adopting Resolution #10-12-15-001. Motion seconded by Councilor Poirier and carried unanimously.**

## ITEM XI. OTHER BUSINESS

## Committee Appointments

Mayor Killen made the following committee appointments for 2011:

Finance & Personnel:	Mayor Pro Tem Chalk Councilor Roberson
CAMPO:	Mayor Killen
LURB Liaison:	Councilor Gleason
OTOC Liaison:	Mayor Pro Tem Chalk
Chamber of Commerce:	Councilor Poirier
Nominating:	Mayor Pro Tem Chalk Councilor Roberson
Planning & Engineering:	Councilor Gleason Councilor Poirier
Public Safety:	Councilor Eddins Councilor Poirier
Triangle J Delegate:	Councilor Gleason Mayor Pro Tem Chalk (Alternate)
CAMPO-TAC Delegate:	Mayor Killen Mayor Pro Tem Chalk (Alternate)
Wake County Growth Issues Task Force:	Mayor Killen Councilor Eddins Councilor Roberson (Alternate)

## ITEM XII. COMMITTEE REPORTS

## A. Planning and Engineering

Councilor Gleason commented that a draft for in-fill development would be presented at the next meeting.

## B. Budget

No report

C. Public Safety  
No report

D. Nominating  
No report


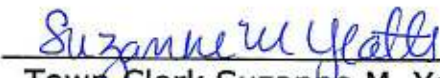
E. Liaison Reports  
No report

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

**...Motion by Councilor Poirier to enter closed session at 8:20 p.m. to discuss a personnel matter. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**

ITEM XIV. ADJOURNMENT

**...Motion by Councilor Poirier to adjourn at 8:52 p.m. Motion seconded by Councilor Gleason and carried unanimously.**

  
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Mayor Russell B. Killen  
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Town Clerk Suzanne M. Yeatts